

11. Contact Nos: STD Code: Phone No:
Mob Nos: +91 +91

12. Nationality: Religion: Mother Tongue:

13. Reservation Category: *(Put a tick mark in the respective box)*

GE BC-A BC-B BC-C BC-D
SC ST OTHERS

14. Other Reservation:

NCC SPORTS PH EX-SERVICE / IN SERVICE

15. Previous academic record of last 3 years consecutively:

Name of the Examination	Name of the School & Address	% of marks on Grand Total

16. Academic and extra-curricular profile: *(Attach the Copies of Certificates)*

a) List the Academic achievements if any of your child.

b) List the extra-curricular achievements, if any of your child.

17. Medical History of the Student:
(Medicines for which He/She is Allergic)

18. Names of Brothers, Sisters, Relatives and neighbours with class of study.

Name	Relation	Class	School / Institution with Place	Mobile No

CODE OF CONDUCT / INSTRUCTIONS / RULES

1. The admission of the student can be cancelled at any time of the year if the school decides that his / her continuance is not in the interest of academics, affecting the progress of co-students progress or is affecting the image of the institution.
2. The management of the institution reserves the right to change at any time, any of the rules and regulations that pertain to the admission and withdrawal of students.
3. Punctuality should be the prime concern of all students. They should not be absent from the institution without prior permission, students without the required percentage of attendance are not eligible for promotion.
4. Students should attend special classes, examinations, tests, assessments without fail. No re-exam will be conducted.
5. Students should produce the diary to the class teacher / co-ordinator / HM with the parents signature after availing the leave period. Leave availed for 3 or more days will be granted only on producing a medical certificate from a registered medical practitioner.
6. Any damage in the fixtures, furniture or any of the school property in and out the campus will be viewed very seriously. Offenders shall be levied fine by the school management.
7. Cleanliness of the campus is the responsibility of every student.
8. Students should be spruce, neat and be mindful of their turnout and etiquette while attending the school. Discipline is of prime concern.
9. Students are prohibited from bringing valuables in the form of ornaments / cash etc., to the school. The institution will not be responsible for any loss.
10. Parents are restricted from entering the class room / library / labs during the school hours. They shall in no way hinder the curriculum of the school or of the child whatsoever.
11. Students suffering from ailments of any kind like Measles, Mumps, Typhoid etc., should bring it the notice of the authority for necessary action and guidance.
12. No student shall leave the school during the class hours without permission of HM.

DECLARATION BY THE STUDENT

I hereby declare that I have gone through all the instructions and clearly understood them and I solemnly declare that I will abide by the rules and regulations of this institution currently in force and formed from time to time.

Date: _____

Signature of the Candidate

DECLARATION BY THE PARENT

I, , F/o. / M/o. / G/o, hereby declare

that I have gone through all the rules and regulations of this institution. I shall be responsible for his / her good conduct and I will withdraw him / her from the institution if the authorities feel his / her attendance / performance / conduct is not to the satisfaction of the rules of the institution. I will be legally liable for the acts of my son / daughter. I will pay all the fee. I owe to the institution as decided by the management.

I accept the terms and conditions laid down by the institution for the fee structure. I am aware of the deduction and refund formalities of the fee (I have referred to the format given below).

After satisfying myself with the facilities, conditions and rules / regulations of the school I am willingly admitting my child. The school shall not be responsible for the outside campus behaviour.

ADMISSION CANCELLATION PROCEDURE:

Reservation fee: If the student does not join owing to any reason, administration charges will be deducted.

Date: _____

Signature of the Parent / Guardian

LIST OF ENCLOSURES

- | | | |
|--|---|--------------------------------------|
| 1. Transfer Certificate | - | Original (only of Recognized School) |
| 2. Study Certificate | - | Original |
| 3. Conduct Certificate | - | Original |
| 4. Migration Certificate | - | Original |
| <i>(Only for CBSE / ICSE / IGCSE Students)</i> | | |
| 5. Reservation / Caste / Community Certificate | - | Xerox Copy |
| 6. Progress Report of Previous Class | - | Xerox Copy |
| 7. Passport size Photograph of the Student | - | 15 Nos (Colour) |
| 8. Passport size Photograph of the
Father + Mother / Guardian | - | 3 each |